

# Generate Report & Export to Windows



***stamina*** **software**

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## **OPTION 1**

### **Generate a report in your Stamina Software application and export that report to a Windows application**

Your PC must be running any Operating System that will allow you to install a *print to file/generic text* printer.

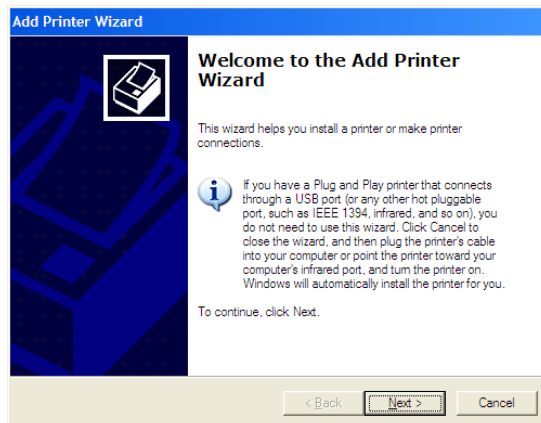
Your PC must also be running AccuTerm for Windows Version 3.1 or greater.

### **Install Print to File Printer – Windows**

Install this printer the same way as you would install any printer under Windows,

#### **Steps:**

1. Select Windows Start Button
2. Select Printers/Faxes Option
3. Select the Add Printer option (The Add Printer Wizard will start)



**Figure 1: Windows Add Printer Wizard**

Click <next>

4. Select local printer attached to this computer.

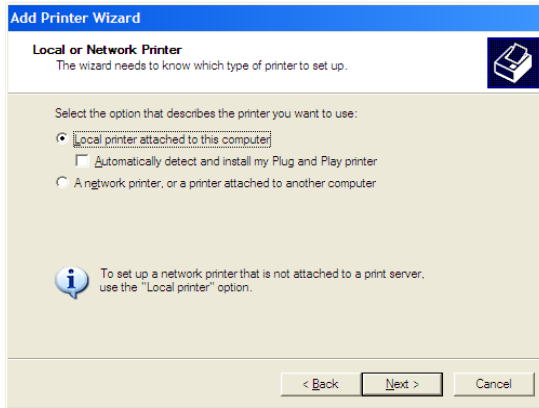


Figure 2: Select Local Printer attached to this computer

Click <next>

5. Select the Use the following Port option. Select the port to use by clicking on the down arrow as indicated.

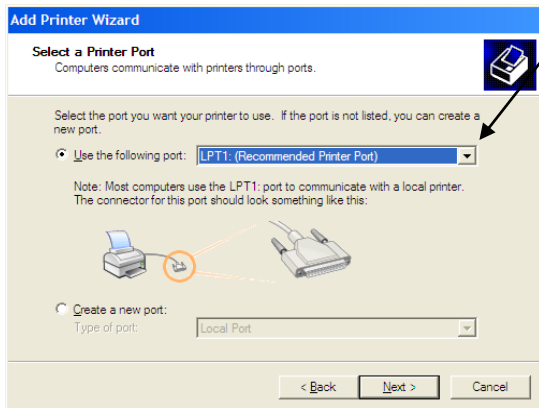


Figure 3: Select the Following Port

6. Select the FILE: (Print to File) Port

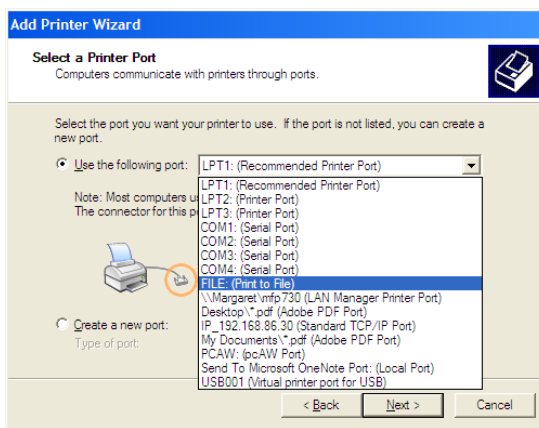


Figure 4: Select FILE: (Print to File) Port

Click <next>

7. Select Generic in the Manufacture section of the Window

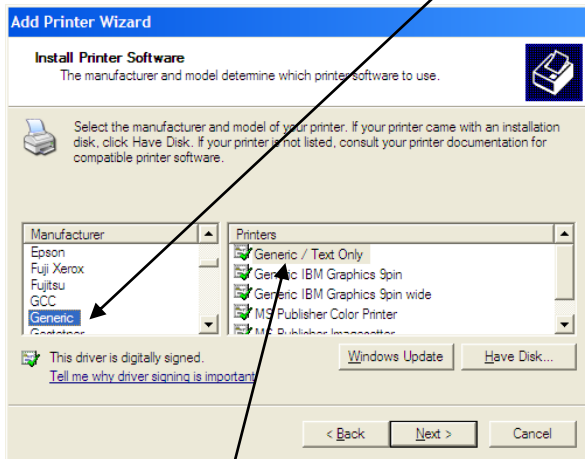


Figure 5: Select Manufacturer – Generic. Printers – Generic/Text Only

Select Generic/Text Only in the Printers section of the Window. Click <next>

8. Use Existing Drive window will then appear. Select Keep existing driver (recommended) if you already have a driver installed for this printer.

If there is no driver installed for this printer, select the option to install a driver.

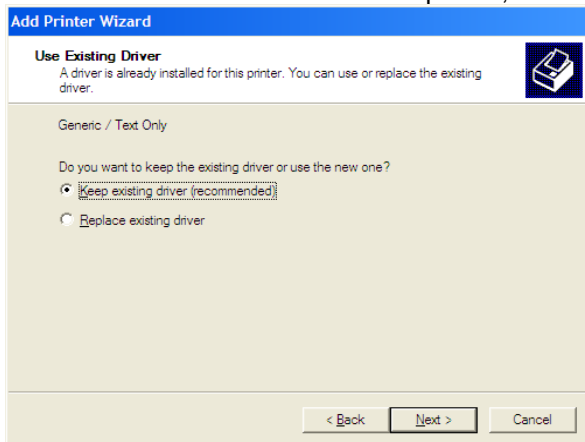


Figure 6: Select driver to use for Print to File Printer

Click <next>

9. Enter the Printer Name or accept defaults.

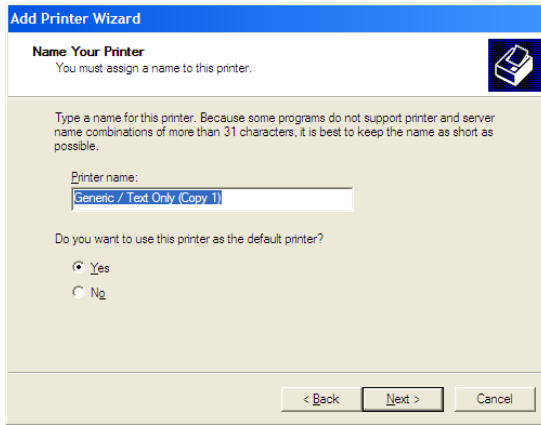


Figure 7: Enter Printer Name

10. If you wish to use this printer as the default printer, select the Yes Option. If not, select the No Option. Click <next>

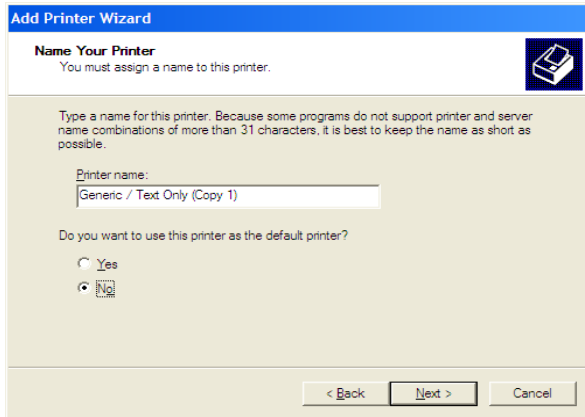


Figure 8: Select No to use this printer as the default printer

11. If you wish to Share this printer – Select the Share Name option and input the share name. If you do not wish to Share this printer – Select the Do Not Share this printer option.

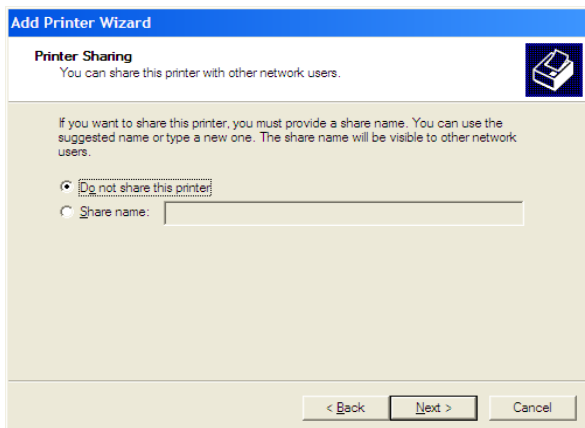


Figure 9: Printer Sharing Options

Click <next>

12. Select No to Print a Test page.

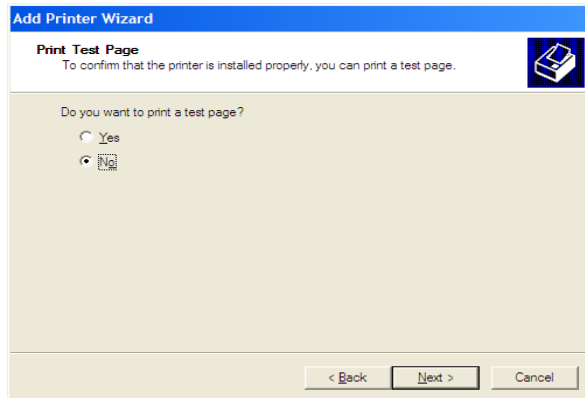


Figure 10: Select No to Print Test Page

Click <next>

13. Select Finish and you have completed adding the Generic/Text only printer.

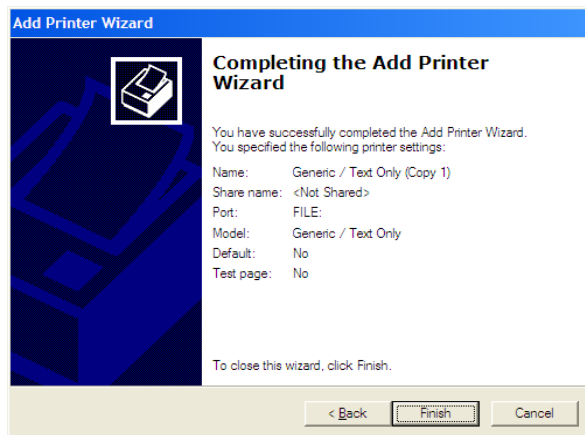


Figure 11: Completed adding the Generic/Text only printer

Any report that you 'print' to this printer will be in the form of a text file

## Set up Auxiliary/Slave Printer – Stamina Software

### SYSTEM

Under **SYSTEM** Define System Terminals process, in the **SYSTEM** - System Parameters Menu for your line/terminal number (your terminal number is the number at the top of the screen beside the logged on user name), make sure you have a Slave Printer Type set.

In **Field 4) Slave Printer Type** – Select a Laser type printer you have set up on your system. Use Find key to locate the name of the printer to select.

SYSTEM Rev/x.xx	System Maintenance Functions	Time	Date
Screen : 1	Define System Terminals	1	User Name
Please Select : CRE/AME/REV/DEL/END A			
*1) Terminal/Port #	1		
2) Location	Front Desk		
3) Function Key Type	accumouse		
4) Slave Printer Type	HP Hewlett Packard		
5) Slave Printer Width	80		
6) Printer Expand Width	80		
7) Batch OK	Y		
8) Line Security	N		
9) Constant Terminal Type	N		
10) Disable user timeout	Y		
11) Connection Type	N		
12) Initial Baud Rate			

Figure 12: SYSTEM Screen to set up Slave Printer type

Save these changes by <entering> from this process. DO NOT press ESC because any changes you have made in the **SYSTEM** process will be lost.

## AccuTerm - Printer

When you are ready to print your report to the DOS file make sure the Generic/Text Only printer is selected in AccuTerm.

### Steps:

1. From AccuTerm - Select >**Tools >Settings >Printers**
2. Select the Generic/Text Only Printer you created in the beginning of this procedure.

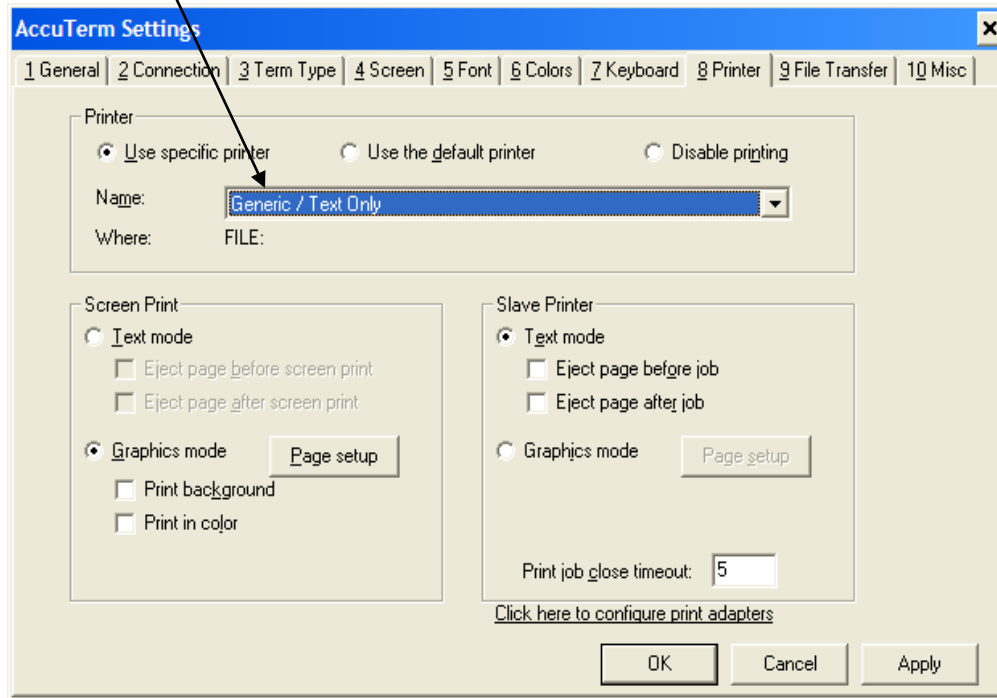


Figure 13: Set AccuTerm to use the Generic/Text Only Printer

Click **Apply** then click **OK**

3. In your Stamina Software application, select the report you wish to send to the DOS file.

In our example we will be sending the report **PRODLIST** Listing of the Products File by Product Number to a DOS file. You should follow this same procedure for any report you wish to send to a DOS file.

## Stamina Software - Select Report

From within your Stamina Software application, proceed to the report you wish to export to a Windows file.

### Steps:

1. Enter the required data into your report process

PRODLIST Rev/x.xx	STAMINA Software Pty Limited	Time	Date
Screen : 1	Listing Products File	x	User Name
<b>Starting Product</b>			
First Product			
Ending Product			
Last Product			
Show Notations	N		
Via Batch	N		

Figure 14: Example report to export to a Windows file.

2. Press <enter> to continue as you would if you were actually printing the report to a 'Normal' printer.

When the dynamic printer allocation box appears - Select the 'A' for Spool to Aux/Slave printer option.

AccuTerm 97 - [jwblu (1)]

File Edit View Tools Reset Window Help

PRODLIST Rev/5.40 Primary Testing Company 15:13:00 11 Oct 1999  
Screen : 1 Listing Products File 2 Marjorie Kenna

Starting Product First  
Ending Product Last  
Show Notations N  
Via Batch N

Printer List

- 0. NEC near main system
- 1. Cannon BJC 4550
- 2. HP LaserJet 5L
- 3. HP LaserJet 5 on NT server
- 5. Bar Code Printer
- 10. UNIX FILE \*\*\* DON'T USE \*\*\*
- N1. Stores Printer
- N2. Ken's Printer
- A. Spool to Aux/Slave Printer
- F. Spool to File
- S. Spool to Screen

Select device <NORMAL> : [A ]

[O]ptions HI [C]opies 1

Any Change ? N

ESC HLP BCK^ FWD INS NXT DEL SUS CLC CAL S1 S2 S3 S4 S5 S6 S7 S8 S9 PGU PGD FND

Figure 15: Select A for Aux/Slave Printer

Press <enter>

3. A Print to File – Output file name message box will appear on the screen

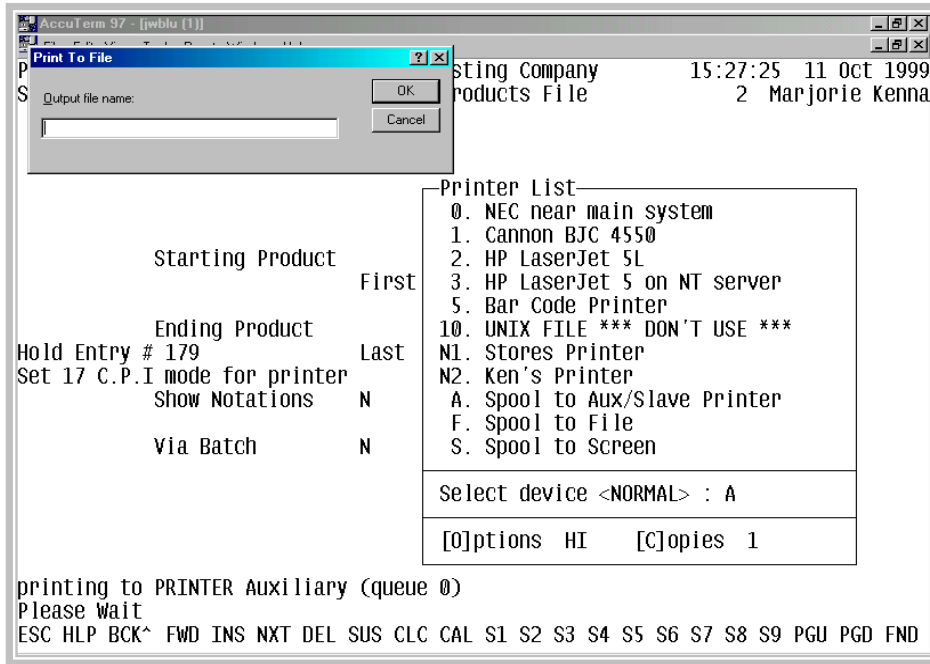


Figure 16: Print to File – Output File name box appears



Figure 17: Print to File Output file name box.

Insert the file name that you wish your report to be saved as. Eg: prodlist.txt

If you wish to save the file in a specific directory – you should enter the directory path and file name. Eg. C:\test\prodlist.txt

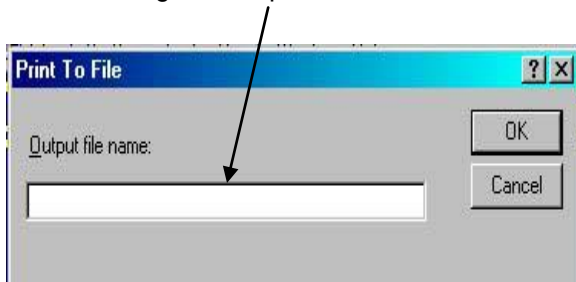


Figure 18: Enter the file name and path as the destination of the export.

A file will then be created in the directory path you specify. You can then view this file in your Windows application software. This file is then available for you to manipulate with your Windows based application software package. Eg. Excel etc..etc

## AccuTerm – Disable Printing

When you have generated your report and exported it to the Windows location you specified in the previous step, you should disable the Generic/Text only Print – Print to File.

### Steps:

1. From AccuTerm - Select >**Tools** >**Settings** >**Printers**
2. Select the Disable Printing option.

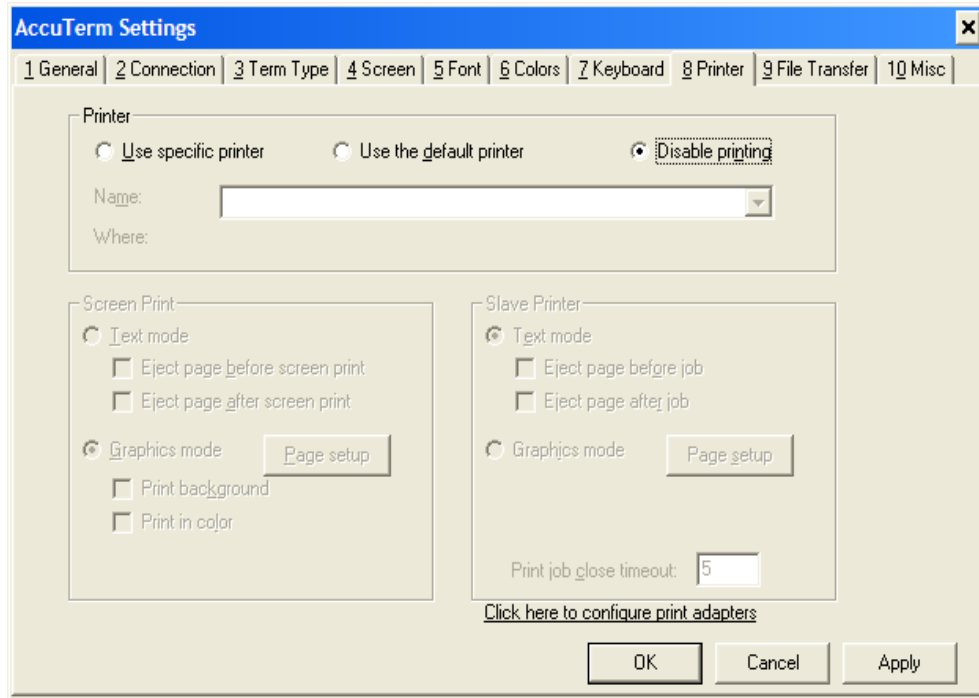


Figure 19: Disable Printing in AccuTerm

Select Apply then select OK.

## **OPTION 2**

### **Using AccuTerm Capture Option**

AccuTerm is capable of capturing to a file any data received by the workstation, or any data, which would normally be printed to the slave printer port.

#### **Steps:**

1. From AccuTerm – Select Tools > Capture to start data capture.

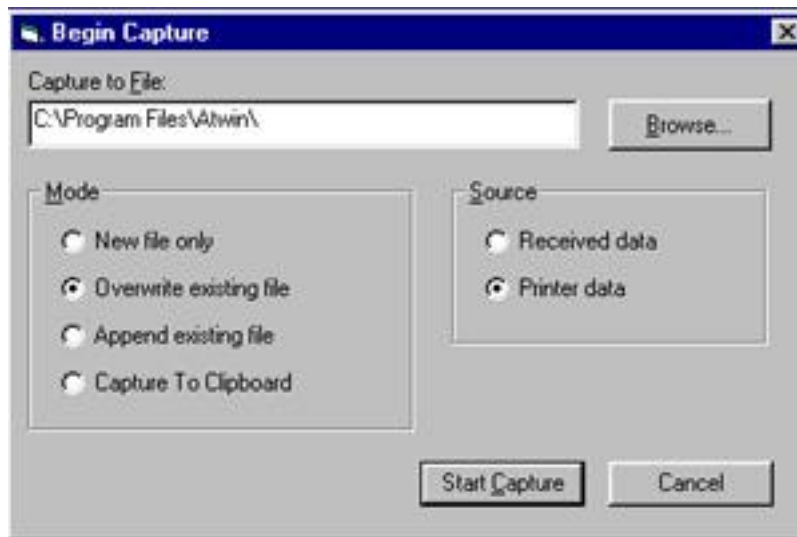


Figure 129: AccuTerm Capture Option options.

### **Capture to File**

Enter the capture file name in this field, or click the Browse button to select the directory and file.

### **Mode**

Select New file only, Overwrite existing file, Append existing file, or Capture to Clipboard by clicking the appropriate option button. If you select Overwrite or Append and the file does not exist, AccuTerm will create the file. If you select new file only and the file does exist, a warning will be displayed.

### **Source**

Select the data source to be captured as Received data or Printed data. If Received data is selected, all data received by AccuTerm (except when a file transfer is occurring) will be captured to the specified file. This includes all control characters. If Printed data is selected, all data that would normally be printed to the slave printer port is captured to the selected file, and not printed.

## Terminating Data Capture

If data capture is already in effect, selecting Tools > Capture will display the End Capture panel.

Click the End Capture button to terminate the capture operation, or click the Continue button to resume capturing.

### **Example**

Quick Steps to follow to capture a report to file:

1. From AccuTerm – Select **Tools > Capture**
2. Enter the **path** and **file name** in the Capture to File area.
3. Select the **mode** eg. New file, copy to clipboard etc..
4. Select **Source**.
5. Click on **Data Capture**
6. Run the report. Make sure you have dynamic printer allocation turned on. Select the Auxiliary printer option.  
(Turn on Dynamic printer allocation from SYSYSER – Field 11)  
(Set up Auxiliary printer in SYSTEM > Your Line number > Slave Printer. Enter a printer in this field)
7. Select **Tools > Capture > End Capture**